

**Capital Area Human Services District Board Meeting  
September 10, 2018**

**Directors Present:** Thomas Sawyer, Chair; Kathy D’Albor; Vice Chair; Laverne Aguillard; Rev. Louis Askins; Amy Betts; Christy Burnett; Dana Carpenter, PhD; Gerri Hobdy; Gail Hurst; Becky Katz; and Gary Spillman

**Directors Absent:** Vickie King and Virginia Pearson

	<b>RESPONSIBLE PERSON</b>	<b>DISCUSSION</b>	<b>FOLLOW-UP</b>
Approval of the September 10, 2018 Consent Agenda and Approval of the Minutes for August 6, 2018.	Mr. Sawyer	<p>Mr. Thomas Sawyer, Board Chair, called the meeting to order at approximately 1:10 p.m. A quorum was present.</p> <p>Ms. Gail Hurst made a motion to approve the September 10, 2018, Consent Agenda. Mr. Gary Spillman seconded the motion. Mr. Gary Spillman made a motion to approve the minutes of August 6, 2018. Ms. Gail Hurst seconded the motion.</p> <p>Ms. Betts made a motion to move and approve items 4-7 from the Policy Review/Board Business section requiring a vote, into the consent agenda. Ms. D’Albor seconded the motion. Ms. D’Albor made a motion to exclude the reports attached to the Financial Conditions &amp; Activities Policy which will be reviewed in detail at the next meeting. Ms. Betts seconded the motion.</p>	<p>There were no objections and the motions passed.</p> <p>There were no objections and the motions passed.</p>
Public Comment	Mr. Sawyer	Mr. Sawyer read the Public Comment section. There was no public comment and this section was closed.	
Overview of Peer Activities	Tonja Myles Ivan Toldson	<ul style="list-style-type: none"> <li>• Dr. Kasofsky welcomed and reintroduced T. Myles and I. Toldson to the Board members. She explained that they operate in different capacities at CAHSD and provide hours of service on our opioid response plan/outreach through Federal dollars that CAHSD receives through the State grant. Their most important focus is to distribute Narcan in the community so that it gets into the hands of people who may need it or have a loved one who is using opiates and is in danger overdosing. A large number of the kits have been distributed and people continue to come to CAHSD to receive their kits.</li> <li>• T. Myles and I. Toldson provided an overview of what they do on a day to day basis. T. Myles stated that Medication Assisted Treatment (MAT) is the way to save lives. It’s a best practice and they’ve been given the task to talk to people about Vivitrol. Vivitrol is an injection that helps people who want to get off of opioids by reducing the cravings for them. <ul style="list-style-type: none"> <li>➤ They’ve distributed over a 1000 Narcan kits to different areas of</li> </ul> </li> </ul>	

		<p>the community, agencies and outside the parish. She provided an overview of people that they are working with.</p> <ul style="list-style-type: none"> <li>➤ People are being asked that if they use opioids, to not use alone and whether they have Narcan. Their goal is to save lives.</li> <li>➤ T. Myles and I. Toldson also work in the jail. They are able to ask the inmates if they are addicted to heroin and if they say yes, they are told about Vivitrol and to come to CAHSD when they are released. People are being educated on syringe safety, use of Vivitrol and the services available at CAHSD.</li> <li>➤ An overview of the protocol for Vivitrol use was provided. There was discussion re: the use of drugs by inmates.</li> </ul> <ul style="list-style-type: none"> <li>• CAHSD operates a Vivitrol Clinic at CABH.</li> <li>• CAHSD’s inpatient unit, CARP, also provides the once a month injection of Vivitrol. Detox is needed prior to receiving the Vivitrol injection.</li> </ul>	
Communications	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• September 14, 2018 – Medication Assisted Treatment (MAT) Training: This is a one day training at the EBR Library. The training focuses on women &amp; girls and is funded by additional grant money that V. Gettys received.</li> <li>• October 5, 2018 - Dr. Kasofsky is working with OBH on developing an all-day public hearing with people from Johns Hopkins and others who have expertise in opioids. A notice will be soon be published. CAHSD is a co-host with OBH and LDH.</li> <li>• December 14, 2018, CAHSD Annual Training - Board members are invited and attendance can meet the requirement for annual Board training. Willie Johnson and her group will conduct presentation training for about 4 hours focused on staff development, including professional behavior, communication skills, and communicating with difficult people.</li> <li>• October 10<sup>th</sup>, CAHSD will have a program during Women’s week. Different lectures/materials will be available and open to the public.</li> <li>• October 26-28, National Dialogues on Behavioral Health (NDBH) – in New Orleans. The topic: Reinventing the Behavioral Health Workforce: Implementing Innovative Solutions.</li> <li>• October 30<sup>th</sup> MH Conference@ Pennington – Senator Cassidy’s office is doing a program co-sponsored with BRAF and CAHSD. The program is focused on Federal, State and local mental health initiatives.</li> <li>• Dr. Kasofsky and Dr. Laughinghouse were interviewed by WAFB re: the BH crisis, the stabilization unit, Narcan and Vivitrol. Dr. Kasofsky has asked BRAF for speaking points related to the Bridge Center. There was a discussion re: the purpose of the Bridge Center.</li> </ul>	

		<ul style="list-style-type: none"> <li>• Dr. Kasofsky did a brief radio interview with Senator Barrow on a radio station. CAHSD has received some requests from people wanting help for family members based on the show.</li> </ul>	
CARF Survey	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• Dr. Kasofsky stated that as of this date, CARF has not assigned CAHSD a survey date. The survey window is now October 1, 2018 through November 30, 2018. Preparations are ongoing at all of the clinics.</li> </ul>	
Integrated Care	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• Baton Rouge Clinic: We have one FT social worker and one FT social services counselor. They have more clients than they can handle and we are hiring another FT social worker.</li> <li>• Redstick Pediatric – have one FT social worker at that location and contract is being renegotiated.</li> </ul>	
OBH Primary Care Grant	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• The State applied for this grant. CAHSD and three other regions wrote part of the grant. There will be a meeting soon and CAHSD will be looking to open a primary care service at CABH, our main clinic.</li> </ul>	
LDH Contract	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• The LDH Contract is 117 pages. Dr. Kasofsky, the CAHSD attorney and an LDH attorney met to review CAHSD concerns. They were very amenable to our requests to change our issues.</li> </ul>	
Opioid Response Plan	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• Mayor Broome requested that the Opioid Response Plan be developed. Dr. Kasofsky is working with Dr. Laughinghouse, Vivian Gettys, Rusty Jabour and Angela deGravelles to write the plan. CAHSD has received funding to print the finished document.</li> </ul>	
The Pew Foundation	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• The Pew Foundation, are interviewing people from around the state. They are supporting efforts in different states to address the opioid epidemic and will provide technical assistance.</li> </ul>	
AP Survey Response	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• Dr. Kasofsky provided an overview of the AP survey response from CAHSD’s recent audit including information re: findings/actions plan.</li> </ul>	
SGR Report	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• Dr. Kasofsky provided a detailed overview of the July 2018 SGR Report.</li> </ul>	
Potential move planning	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• Dr. Kasofsky and R. Harris have an upcoming walk through with 3 different facilities owned by the BR General on North Blvd.</li> </ul>	
Board Membership Status	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• West Feliciana – no news to report. They are working to fill their vacant Board seat. A. Betts reported there is an interested party for that vacancy.</li> <li>• East Feliciana has sent a letter to the Governor with two nominees and a recommendation to appoint Ginny Nadler. Once appointed, East Feliciana will still have one vacancy.</li> <li>• EBR will have Gerri Hobdy’s reappointment request on the September 12<sup>th</sup> Council agenda. If two people are nominated, a letter</li> </ul>	

		<p>will be sent to the Governor the next day.</p> <ul style="list-style-type: none"> <li>Ascension was sent the reappointment packets for Ms. Becky Katz and Ms. Christy Burnett.</li> </ul>	
<b>Report from Chairman</b>			
<b>Board Policy Review by Direct Inspection/Board Business</b>			
Financial Conditions & Activities	Mr. Sawyer	<ul style="list-style-type: none"> <li>The Financial Conditions &amp; Activities Policy was moved with the September 10, 2018, Consent Agenda.</li> </ul>	There were no objections and the motion passed. Attached reports will be added to the 10/1/18 agenda
Ends Policy	Mr. Sawyer	<ul style="list-style-type: none"> <li>The Ends Policy was moved with the September 10, 2018, Consent Agenda.</li> </ul>	There were no objections and the motion passed.
Global Governance	Mr. Sawyer	<ul style="list-style-type: none"> <li>The Global Governance Policy was moved with the September 10, 2018, Consent Agenda.</li> </ul>	There were no objections and the motions passed.
Governance Style	Mr. Sawyer	<ul style="list-style-type: none"> <li>The Governance Style Policy was moved with the September 10, 2018, Consent Agenda.</li> </ul>	There were no objections and the motions passed.
Board Job Description	Mr. Sawyer	<ul style="list-style-type: none"> <li>The Board Job Description was moved with the September 10, 2018, Consent Agenda.</li> </ul>	There were no objections and the motions passed.
Review of Final Board Member Self Evaluation	Mr. Sawyer	<ul style="list-style-type: none"> <li>The revised Board Member Self-Evaluation was available for review and discussion.</li> </ul>	
Policy Review Assignment/Reassignment	Becky Katz	<ul style="list-style-type: none"> <li>Financial Planning &amp; Budgeting: Ms. Katz stated that she reviewed the policy and the Board is in compliance.</li> </ul>	
Next Policy Assignment	Mr. Sawyer	<ul style="list-style-type: none"> <li>October Policy Review Assignment: Mr. Spillman was assigned to review the Governance Style Policy.</li> </ul>	
Adjournment	Mr. Sawyer	<ul style="list-style-type: none"> <li>Mr. G. Spillman made a motion to adjourn the meeting. The motion was seconded by Ms. K. D'Albor.</li> </ul>	There were no objections and the motions passed.
Next Meeting	Mr. Sawyer	The next Board meeting will be on October 1, 2018 @ 1:00 p.m. at CAHSD, 4618 Government Street, Baton Rouge, LA.	